

## FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

### NOTICE OF SPECIAL PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of the above captioned District will hold a special public meeting at the Marriott Sugar Land, 16090 City Walk, Sugar Land, Fort Bend County, Texas 77479, said address being an official meeting place of the District.

The meeting will be held on *Tuesday, January 14, 2020, at 5:30 P.M.*

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. **PUBLIC COMMENTS;**
2. **CONSENT AGENDA** – This agenda consists of ministerial or "housekeeping" items required by law and items of a non-controversial nature. These items will be considered by a single motion unless removed and placed on the Regular Agenda for individual consideration at the request of any Director;
  - a. Review and approve the minutes of the December 5, 2019, December 17, 2019, and December 30, 2019, Board meetings;
  - b. Bookkeeper's report, including financial and investment reports and authorizing the payment of invoices presented;
  - c. Adoption of Resolution Adopting List of Qualified Brokers Authorized to Engage in Investment Transactions with District;
  - d. Tax Assessor-Collector report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds and approving the transfer of accounts to the uncollectible roll;
  - e. Grant exemptions from taxation for 2020, and the adoption of a Resolution in connection therewith;
  - f. Adoption of Resolution Authorizing an Additional Penalty on Delinquent Personal Property Taxes and authorize delinquent tax attorney to collect delinquent personal property taxes beginning April 1, 2020, including the filing of lawsuits, as necessary;
  - g. Authorize preparation and submission of District information to Texas Comptroller of Public Accounts as required by Section 403.0241, Texas

Government Code, and Chapter 203, Texas Local Government Code, for inclusion in the Special Purpose District Public Information Database;

3. **REGULAR AGENDA** – This agenda consists of items requiring individual consideration by the Board;
  - a. **GENERAL AND ADMINISTRATIVE;**
    - (i) District website and communications matters; ratify prior action authorizing purchase of domain name for District website;
    - (ii) Review and approve continuing disclosure report (due February 28, 2020);
    - (iii) Report and legal action taken by the District's delinquent tax collection attorneys, including authorizing the initiation of lawsuits, foreclosure proceedings, installment agreements, and the filing of proofs of claim;
    - (iv) Status of compliance with the EPA Phase II Small MS4 General Permit; any training that is necessary under the Storm Water Management Plan; and the taking of any action required in connection therewith; and
    - (v) Discussion of renewal of District insurance policies and authorize solicitation of proposals for same;
  - b. **OPERATIONS AND MAINTENANCE REPORTS;**
    - (i) Levee and drainage facilities, including:
      - a. Status of operation and maintenance of levees and pump station; authorize any action necessary in connection therewith; and
      - b. Status of storm drain inspections; authorize any action necessary in connection therewith;
    - (ii) Reclaimed water system; status of communications with the City of Sugar Land ("City") regarding District's request for reimbursement of certain costs incurred to maintain reclaimed water lift station owned by the City;
  - c. **GENERAL MANAGER'S REPORT**, including review and approval of Task Order(s) proposed by Mike Stone Associates, Inc.;
    - (i) Status of management of Brazos River Bank Erosion Control Project (the "River Erosion Project"), including:
      - a. Status of communications with Texas Division of Emergency Management ("TDEM") regarding Phase I Award from FEMA under the Hazard Mitigation Grant Program ("HMGP");

- b. Status of preparation of Requests for Qualifications and/or Proposals for professionals and other consulting services in conformance with the requirements of the HMGP;
  - c. Status of preparation of Request for Modifications to Scope of Work, Budget, and Period of Performance for HMGP;
  - d. Status of submission of first request for reimbursement to TDEM pursuant to the HMGP; and
  - e. Authorize any actions necessary or appropriate in connection with the HMGP;
- (ii) Review and approval of updated Emergency Action Plan;
  - (iii) Status of Financial Management Plan and implementation of same; and
  - (iv) Status of management of External Drainage Channel Erosion Control Project, including compliance with grant funding agreement with the USDA Natural Resources Conservation Service ("NRCS"); authorize any actions necessary or appropriate in connection with said grant program;
- d. **ENGINEERING REPORT FOR RIVER EROSION PROJECT**, including review and approval of Task Orders proposed by AECOM Technical Services, Inc. ("AECOM");
- (i) Discussion regarding project procurement, budgeting, insurance, financing, scheduling and proposed path forward;
    - a. Status of preparation of bond application report to the Texas Commission on Environmental Quality ("TCEQ") for the project by LJA Engineering, Inc. ("LJA");
  - (ii) Status of 30% design;
  - (iii) Status of USACE permitting;
  - (iv) Status of Temporary Construction Agreement with CenterPoint Energy;
  - (v) Status of geotechnical borings and other surveying work on the northern and southern bank of the Brazos River; consideration of right of entries and/or easements for such work;
  - (vi) Status of acquisition of real property interests for the project from the New Territory Residential Community Association, Inc., including survey and appraisal of real property interests to be acquired; and
  - (vii) Coordination with other local governmental entities;

e. **ENGINEERING REPORT FOR OTHER CAPITAL IMPROVEMENT PROJECTS**, including review and approval of Task Order(s) proposed by LJA;

(i) Stormwater Drainage and Detention Improvements Projects, including:

- a. Status of Internal Drainage Study;
- b. Status of Internal Topographic Survey;
- c. Review proposals and cost estimates for engineering, environmental, and construction for different drainage and detention project options;
- d. Status of acquisition of real property interests for the project; and
- e. Status of preparation of abridged application to Texas Water Development Board for Senate Bill 7 grant funding;

(ii) External Drainage Channel Erosion Control Project, including:

- a. Project design, permitting matters and project financing;
- b. Grant funding from the NRCS;
- c. Status of Application to the TCEQ for Approval of Change in Use of Expenditure of Surplus Construction Funds and Interest Earned on Construction Funds and Release of Escrowed Bond Proceeds (from the Series 2018 Bonds);
- d. Status of advertisement for bids and/or award of construction contract, and acceptance of TEC Form 1295; and
- e. Discussion regarding scope of responsibility of LJA for this project;

(iii) Reclaimed Water Project, including:

- a. Landscaping and Irrigation Improvements for Reclaimed Water Plant, including award of construction contract, and acceptance of TEC Form 1295; and
- b. Connections to lakes for providing make-up water;

f. **PREPARATIONS FOR PRESENTATION AT NEW TERRITORY RESIDENTIAL COMMUNITY ASSOCIATION'S ANNUAL MEETING;**

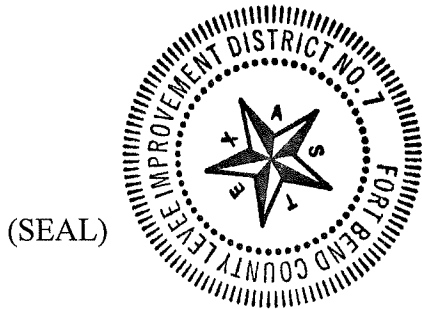
g. **ATTORNEY'S REPORT;**

4. **CLOSED SESSION** – If necessary, the Board of Directors will adjourn to Closed Session as this point in the meeting to consider the following items; however, the Board of Directors reserves the right to adjourn to Closed Session at any time during the course of this meeting as allowed by law.

- a. Consultation with District's attorney regarding matters protected by attorney-client privilege pursuant to Open Meetings Act, Texas Government Code,

Sections 551.071, and/or consider matters related to the acquisition of real property interests pursuant to Open Meetings Act, Texas Government Code, Sections 551.072;

5. **RECONVENE IN OPEN SESSION** – The Board will reconvene in Open Session at this point in the meeting, and if necessary, take action on any agenda item discussed in Closed Session;
6. **ANNOUNCEMENTS / FUTURE AGENDA;** and
7. **ADJOURN.**



SCHWARTZ, PAGE & HARDING, L.L.P.

By:   
Christopher T. Skinner  
Attorney for the District

*Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.*

**FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7**

**NOTICE OF SPECIAL PUBLIC MEETING  
SUPPLEMENTAL AGENDA**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a special public meeting at the Marriott Sugar Land, 16090 City Walk, Sugar Land, Fort Bend County, Texas, said address being an official meeting place of the District.

**The meeting will be held on Tuesday, January 14, 2020, at 5:30 P.M.**

The Board shall consider and act upon the following matters:

1. Consider calling Directors Election to be held on May 2, 2020, determining of procedure for giving notice of same, and the adoption of an order in connection therewith, including appointment of an agent for the District.

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**FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7**

**AVISO DE ASAMBLEA PUBLICA ESPECIAL  
AGENDA SUPLEMENTAL**

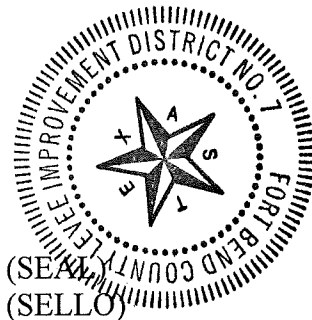
Se notifica por el presente a todos los miembros del público interesados que la Junta Directiva del Distrito mencionado en el título en la parte superior realizará una asamblea pública en the Marriott Sugar Land, 16090 City Walk, Sugar Land, Condado de Fort Bend, Texas, dirección que es una oficina y lugar de asamblea del Distrito.

**La asamblea se llevará a cabo el martes 14 de enero de 2020 a las 5:30 pm.**

La Junta considerará y actuará en relación con los siguientes asuntos:

1. Considerar convocar una Elección de Directores a celebrarse el día 2 de mayo de 2020, determinar el procedimiento para dar aviso de la misma, y adoptar una orden en conexión con la misma, incluyendo la designación de un agente del Distrito.

SCHWARTZ, PAGE & HARDING, L.L.P.



By/Por:

Christopher P. Skinner  
Attorneys for the District  
Abogados del Distrito

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*Las personas con discapacidades que piensan asistir a esta asamblea y desean pedir ayuda o servicios auxiliares deben comunicarse con el abogado del Distrito llamando al (713) 623-4531 por lo menos tres días hábiles antes de la asamblea para que puedan hacerse los arreglos necesarios.*

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