

FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of the above captioned District will hold a regular public meeting at the City Hall of the City of Sugar Land, Texas, 2700 Town Center Boulevard, Sugar Land, Fort Bend County, Texas 77479, said address being an official meeting place of the District.

The meeting will be held on *Thursday, February 6, 2020, at 5:30 P.M.*

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. **PUBLIC COMMENTS;**
2. **CONSENT AGENDA** – This agenda consists of ministerial or "housekeeping" items required by law and items of a non-controversial nature. These items will be considered by a single motion unless removed and placed on the Regular Agenda for individual consideration at the request of any Director;
 - a. Review and approve the minutes of the January 14, 2020, and January 20, 2020, Board meetings;
 - b. Bookkeeper's report, including financial and investment reports and authorizing the payment of invoices presented;
 - d. Tax Assessor-Collector report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds and approving the transfer of accounts to the uncollectible roll;
 - e. Review of annual survey of wage rate scales and consider adoption of Resolution Adopting Prevailing Wage Rate Scale for Construction Projects; and
 - f. Annual Maintenance of Arbitrage Analysis Report prepared by Municipal Risk Management Group, L.L.C; engage Arbitrage Compliance Specialists, Inc. to prepare 5th Year Arbitrage Rebate Report regarding Series 2015 Unlimited Tax Levee Improvement Bonds;
3. **REGULAR AGENDA** – This agenda consists of items requiring individual consideration by the Board;
 - a. **GENERAL AND ADMINISTRATIVE;**

- (i) Report and legal action taken by the District's delinquent tax collection attorneys, including authorizing the initiation of lawsuits, foreclosure proceedings, installment agreements, and the filing of proofs of claim;
- (ii) Discuss compliance with Texas Tax Code Sections 26.17-26.18, and approval of an addendum or amendment to Tax Assessor-Collector's contract with the District in connection therewith;
- (iii) Discussion regarding the implementation of HB 3834 relating to cybersecurity training; including reporting and compliance requirements;
- (iv) District website and communications matters; status of purchase of domain name for District website;
- (v) Status of compliance with the EPA Phase II Small MS4 General Permit; any training that is necessary under the Storm Water Management Plan; and the taking of any action required in connection therewith; and
- (vi) Review and approval of proposals relative to renewal of the District's insurance policies, including general liability, umbrella liability, property, boiler and machinery, director and officer liability, and pollution liability insurance coverage for policies expiring March 31, 2020;

b. OPERATIONS AND MAINTENANCE REPORTS;

- (i) Levee and drainage facilities, including:
 - a. Status of operation and maintenance of levees and pump station; authorize any action necessary in connection therewith;
 - b. Status of storm drain inspections; authorize any action necessary in connection therewith; and
 - c. Consider approval of proposal for repair or replacement of electric drill for operation of emergency sluice gates;
- (ii) Reclaimed water system, including:
 - a. Status of completion of deficiency items from one-year warranty inspection of Reclaimed Water Plant; status of correspondence to contractor regarding same, if necessary; and
 - b. Status of communications with the City of Sugar Land ("City") regarding District's request for reimbursement of certain costs incurred to maintain reclaimed water lift station owned by the City;

- c. **GENERAL MANAGER'S REPORT**, including review and approval of Task Order(s) proposed by Mike Stone Associates, Inc.;
 - (i) Status of management of Brazos River Bank Erosion Control Project (the "River Erosion Project"), including:
 - a. Status of communications with Texas Division of Emergency Management ("TDEM") regarding Phase I Award from FEMA under the Hazard Mitigation Grant Program ("HMGP");
 - b. Status of preparation of Requests for Statements of Qualifications and/or Proposals for professionals and other consulting services in conformance with the requirements of the HMGP;
 - c. Status of preparation of Request for Modifications to Scope of Work, Budget, and Period of Performance for HMGP;
 - d. Status of submission of first request for reimbursement to TDEM pursuant to the HMGP;
 - e. Authorize any actions necessary or appropriate in connection with the HMGP;
 - f. Status of Temporary Right of Entry Agreement with the New Territory Residential Community Association, Inc. to conduct cultural investigation for environmental assessment;
 - g. Report from meeting with CenterPoint Energy regarding planned relocation of certain transmission towers; and
 - h. Status of preparation of bond application report to the Texas Commission on Environmental Quality ("TCEQ") for the project by LJA Engineering, Inc. ("LJA");
 - (ii) Review and approval of updated Emergency Action Plan;
 - (iii) Status of Financial Management Plan and implementation of same; and
 - (iv) Status of management of External Drainage Channel Erosion Control Project, including compliance with grant funding agreement with the USDA Natural Resources Conservation Service; authorize any actions necessary or appropriate in connection with said grant program; status of construction;
- d. **EXTERNAL DRAINAGE CHANNEL EROSION CONTROL PROJECT**, including:
 - (i) Ratify award of construction contract to Longhorn Excavators, Inc.;
 - (ii) Review and approval of Consulting Services Agreement with Property Acquisition Services, LLC for assistance in negotiations with CenterPoint Energy for tower relocations; and

- (iii) Discussion regarding scope of responsibility of LJA and SWCA, respectively, including release of liability, covenant not to sue, and termination and/or enter into agreements regarding same; and

e. **ATTORNEY'S REPORT;**

- 4. **CLOSED SESSION** – If necessary, the Board of Directors will adjourn to Closed Session as this point in the meeting to consider the following items; however, the Board of Directors reserves the right to adjourn to Closed Session at any time during the course of this meeting as allowed by law.

- a. Consultation with District's attorney regarding matters protected by attorney-client privilege pursuant to Open Meetings Act, Texas Government Code, Sections 551.071, and/or consider matters related to the acquisition of real property interests pursuant to Open Meetings Act, Texas Government Code, Sections 551.072;

- 5. **RECONVENE IN OPEN SESSION** – The Board will reconvene in Open Session at this point in the meeting, and if necessary, take action on any agenda item discussed in Closed Session;

- 6. **ANNOUNCEMENTS / FUTURE AGENDA;** and


- 7. **ADJOURN.**

(SEAL)



SCHWARTZ, PAGE & HARDING, L.L.P.

By: _____


Christopher T. Skinner
Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.