

## FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

### NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of the above captioned District will hold a regular public meeting at the City Hall of The City of Sugar Land, Texas, 2700 Town Center Boulevard, Sugar Land, Fort Bend County, Texas, 77479, said address being an official meeting place of the District.

The meeting will be held on **Thursday, June 1, 2023, at 5:30 P.M.**

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. **PUBLIC COMMENTS;**
2. **GENERAL, ADMINISTRATIVE AND FINANCIAL MANAGEMENT;**
  - A. Review and approve the minutes of the May 4, 2023, and May 16, 2023, Board meetings;
  - B. Tax Assessor-Collector report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds and approving the transfer of accounts to the uncollectible roll;
  - C. Report and legal action taken by the District's delinquent tax collection attorneys, including authorizing the initiation of lawsuits, foreclosure proceedings, installment agreements, and filing of proofs of claim;
  - D. Bookkeeper's report and services, including financial and investment reports and authorizing the payment of invoices presented;
  - E. Approval of Unclaimed Property Report(s) as of March 1, 2023, and authorize Bookkeeper and/or Tax Assessor-Collector to file Report(s) with State Comptroller prior to July 1, 2023;
  - F. Compliance with EPA Phase II Small MS4 General Permit; conduct required training related to District's Storm Water Management Plan;
  - G. Consider approval of Task Order No. 12 from Mike Stone Associates, Inc. for General Manager services and Project Manager services; acceptance of related TEC Form 1295; adoption of Resolution Delegating Authority to General Manager and Project Manager to Approve Certain Maintenance and Repair Projects and Change/Work Orders;

- H. Financial Management Plan and implementation of same, including bond funding, change of use of construction funds, and grant funding;
- I. Status of FEMA Hazard Mitigation Grant Program (administered through TDEM) related to Brazos River Bank Erosion Control Project;
  - (i) Public hearing on update of District's Hazard Mitigation Plan;
- J. Status of Flood Infrastructure Fund Financial Commitment from Texas Water Development Board for Detention and Drainage Improvements and Facilities;
- K. Authorize completion, execution and filing with the Secretary of State of Voting System Annual Filing Form relative to District elections;
- L. Request from Records Management Officer to destroy notes and audio/video recordings of Board meetings from February 15, 2022, to February 2, 2023;
- M. Authorize annual submission of updated contact information and/or descriptive information regarding District facilities that qualify for critical load status to the County Office of Emergency Management, Public Utility Commission, and the Division of Emergency Management of the Governor, relative to compliance with §13.1396, Texas Water Code; and
- N. Report regarding activities of Flood Management Committee of Fort Bend County Economic Development Council;

3. **OPERATIONS AND MAINTENANCE REPORTS;**

- A. Levee, drainage, and pump station facilities; mowing/maintenance of External Channel; status of repairs to fencing, gates, walking-path concrete, and sinkhole repair at Lakewind Lake; and
- B. Reclaimed water system;

4. **CAPITAL IMPROVEMENT PROJECTS**, including consideration of Task Order(s) proposed by Mike Stone Associates, Inc., AECOM Technical Services, Inc., or LJA Engineering, Inc.;

- A. Brazos River Bank Erosion Control Project, including:
  - (i) Project Manager's Report, including project status and milestones;
  - (ii) Consider authorizing submission of Antiquities Permit Application;
  - (iii) Consider AECOM's proposal for construction materials testing; and
  - (iv) Status of acquisition of land east of Grand Parkway Bridge at the request of New Territory Residential Community Association, Inc.;
- B. External Drainage Channel Erosion Control Project, including:
  - (i) Project Manager's Report; and

- (ii) Resolution of issues related to repairing recent erosion, failure of channel improvements and financing of said repairs; consider change orders and pay estimates regarding same;
  - C. New Stormwater Pump Station Project, including:
    - (i) Status of financing and scheduling; and
    - (ii) Status of construction, including approval of any pay estimates and change orders;
  - D. Detention and Drainage Improvements and Facilities, including:
    - (i) Status of design, financing and scheduling; and
    - (ii) Site access and acquisition;
  - E. Reclaimed Water Project, including:
    - (i) Status of financing and scheduling; and
    - (ii) Status of construction, including approval of any pay estimates and change orders, acceptance of Texas Ethics Commission Form 1295, and any related storm-water permits; and
  - F. Flood protection improvements for northern boundary, including status of preliminary engineering report;
5. **ATTORNEY'S REPORT**, including:
- A. Status of compliance with annual cybersecurity training as required by Chapter 2054, Texas Government Code, and authorize any required reporting to the Texas Department of Information and Resources;
6. **WEBSITE AND COMMUNICATIONS MATTERS;**
7. **CLOSED SESSION** – The Board reserves the right to adjourn to Closed Session at any time during the course of this meeting in accordance with the Texas Open Meetings Act, including Texas Government Code Section 551.071 (Consultation with Attorney regarding Pending or Contemplated Litigation or Matters Protected by Attorney-Client Privilege); and Section 551.072 (Deliberations regarding Acquisition of Real Property Interests);
8. **RECONVENE IN OPEN SESSION** – The Board will reconvene in Open Session, and if necessary, take action on any agenda item discussed in Closed Session;
9. **ANNOUNCEMENTS / FUTURE AGENDA;** and
10. **ADJOURN.**





SCHWARTZ, PAGE & HARDING, L.L.P.

By: Christopher T. Skinner/gg  
Christopher T. Skinner  
Attorney for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***