

## FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

### NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of the above captioned District will hold a regular public meeting **via videoconference and telephone conference call** pursuant to Texas Government Code, Sections 551.125 and 551.127, as amended, respectively, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. All members of the public may participate in the meeting via videoconference or telephone conference call. To join the meeting by videoconference, please go to <https://global.gotomeeting.com/join/429358981>. If joining from a Chrome browser, no additional steps are necessary. For Safari, Edge, and other web browsers, you will need to take additional download steps for mobile- or desktop-based use. To join the meeting by telephone conference call, the phone number is **1-877-568-4106 (toll free)** and the access code is **429358981#**.

The meeting will be held on *Thursday, September 3, 2020, at 5:30 P.M.*

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. **CALL TO ORDER, INCLUDING EXPLANATION OF MEETING PROCEDURES;**
2. **PUBLIC COMMENTS;**
3. **CONSENT AGENDA** – This agenda consists of ministerial or "housekeeping" items required by law and items of a non-controversial nature. These items will be considered by a single motion unless removed and placed on the Regular Agenda for individual consideration at the request of any Director;
  - a. Review and approve the minutes of the August 6, 2020, and August 18, 2020, Board meetings;
  - b. Bookkeeper's report, including financial and investment reports and authorizing the payment of invoices presented; and
  - c. Tax Assessor-Collector report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds and approving the transfer of accounts to the uncollectible roll;

4. **STATUS OF SERIES 2020 BONDS RELATED TO BRAZOS RIVER BANK EROSION CONTROL PROJECT (THE "RIVER EROSION PROJECT");**
5. **REGULAR AGENDA** – This agenda consists of items requiring individual consideration by the Board;
  - a. **2020 TAX RATE;**
    - (i) Conduct public hearing regarding the adoption of the District's 2020 tax rate;
    - (ii) Levy of the District's 2020 taxes, and the adoption of an Order in connection therewith; and
    - (iii) Approval and execution of an Amendment to the District Information Form;
  - b. **GENERAL AND ADMINISTRATIVE;**
    - (i) Emergency management and notifications/communications with constituents;
    - (ii) Report and legal action taken by the District's delinquent tax collection attorneys, including authorizing the initiation of lawsuits, foreclosure proceedings, installment agreements, and the filing of proofs of claim; and
    - (iii) Status of compliance with the EPA Phase II Small MS4 General Permit; any training that is necessary under the Storm Water Management Plan;
  - c. **OPERATIONS AND MAINTENANCE REPORTS;**
    - (i) Levee and drainage facilities, including:
      - a. Status of operation and maintenance of levees and pump station; authorize any action necessary in connection therewith;
      - b. Status of storm drain inspections; authorize any action necessary in connection therewith; and
      - c. Purchase of portable storm water pumps and related equipment and facilities;
    - (ii) Reclaimed water system, including:
      - a. Status of operation and maintenance of reclaimed water system; authorize any action necessary in connection therewith; and
      - b. Status of communications with the City of Sugar Land ("City") regarding District's request for reimbursement of certain costs incurred to maintain reclaimed water lift station owned by the City;

- d. **PROJECT MANAGER'S REPORT**, including review and approval of Task Order(s) proposed by Mike Stone Associates, Inc.;
  - (i) Status of management of River Erosion Project, including:
    - a. Status of negotiations with AECOM Technical Services, Inc. ("AECOM") regarding Professional Services Agreement to complete design and provide other engineering, consulting and construction management services; communications with Texas Division of Emergency Management ("TDEM") and FEMA regarding same in relation to compliance with Hazard Mitigation Grant Program ("HMGP");
    - b. Status of communications with TDEM regarding Phase I Award from FEMA under the HMGP;
    - c. Status of preparation of Request for Modifications to Scope of Work, Budget, and Period of Performance for HMGP;
    - d. Acquisition of real property interests from New Territory Residential Community Association, Inc. ("NTRCA") for the River Erosion Project; and
    - e. Communications with CenterPoint Energy regarding planned relocation of certain transmission towers;
  - (ii) Status of management of External Drainage Channel Erosion Control Project, including compliance with grant funding agreement with the USDA Natural Resources Conservation Service ("NRCS"); status of reimbursement requests to NRCS; authorize any actions necessary or appropriate in connection with said grant program; and
  - (iii) Status of Financial Management Plan and implementation of same;
- e. **COMMUNICATIONS REGARDING STORMWATER PUMP STATION IMPROVEMENTS AND NEW STORMWATER PUMP STATION**, including planned community meeting with Board of Directors of the NTRCA;
- f. **EXTERNAL DRAINAGE CHANNEL EROSION CONTROL PROJECT**;
  - (i) Status of construction (Longhorn Excavators, Inc.), including approval of any pay estimates and/or change orders; and
  - (ii) Solutions regarding repairing recent erosion of channel improvements and financing of said repairs;
- g. **STATUS OF ABRIDGED APPLICATIONS TO THE TEXAS WATER DEVELOPMENT BOARD FOR FLOOD INFRASTRUCTURE FUND ASSISTANCE (SB7) RELATED TO THE RIVER EROSION PROJECT AND THE INTERNAL FLOOD REDUCTION PROJECT**;

- h. **INSTALLATION OF STORM WATER GAUGES, INCLUDING LOCATIONS FOR SAME; and**
- i. **ATTORNEY'S REPORT**, including:
  - (i) Status of real property acquisition from Bonnie Reid;
- 6. **WEBSITE AND COMMUNICATIONS MATTERS;**
- 7. **CLOSED SESSION** – If necessary, the Board will adjourn to Closed Session as this point in the meeting to consider the following items; however, the Board reserves the right to adjourn to Closed Session at any time during the course of this meeting as allowed by law.
  - a. Consultation with District's attorney regarding matters protected by attorney-client privilege pursuant to Open Meetings Act, Texas Government Code, Sections 551.071, and/or consider matters related to the acquisition of real property interests pursuant to Open Meetings Act, Texas Government Code, Sections 551.072;
- 8. **RECONVENE IN OPEN SESSION** – The Board will reconvene in Open Session at this point in the meeting, and if necessary, take action on any agenda item discussed in Closed Session;
- 9. **ANNOUNCEMENTS / FUTURE AGENDA;** and
- 10. **ADJOURN.**

SCHWARTZ, PAGE & HARDING, L.L.P.

By: /s/ Christopher T. Skinner  
 Christopher T. Skinner  
 Attorney for the District

*Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.*

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