

## FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

### NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of the above captioned District will hold a regular public meeting **via telephone conference call** pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. **The telephone conference call phone number is 1-877-304-9269 and the access code is 501570#.** All members of the public may participate in the meeting via telephone conference call.

The meeting will be held on *Thursday, April 2, 2020, at 5:30 P.M.*

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. **CALL TO ORDER, INCLUDING EXPLANATION OF TELEPHONE CONFERENCE CALL MEETING PROCEDURES;**
2. **PUBLIC COMMENTS;**
3. **CONSENT AGENDA** – This agenda consists of ministerial or "housekeeping" items required by law and items of a non-controversial nature. These items will be considered by a single motion unless removed and placed on the Regular Agenda for individual consideration at the request of any Director;
  - a. Review and approve the minutes of the March 5, 2020, and March 24, 2020, Board meetings;
  - b. Bookkeeper's report, including financial and investment reports and authorizing the payment of invoices presented;
  - c. Tax Assessor-Collector report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds and approving the transfer of accounts to the uncollectible roll; and
  - d. Adoption of Resolution Authorizing an Additional Penalty on Delinquent Real Property Taxes and authorize the delinquent tax attorney to pursue the collection of delinquent real property taxes beginning July 1, 2020, including the filing of lawsuits, as necessary;

4. **REGULAR AGENDA** – This agenda consists of items requiring individual consideration by the Board;

a. **GENERAL AND ADMINISTRATIVE;**

- (i) Report and legal action taken by the District's delinquent tax collection attorneys, including authorizing the initiation of lawsuits, foreclosure proceedings, installment agreements, and the filing of proofs of claim;
- (ii) Discuss compliance with Texas Tax Code Sections 26.17-26.18, and approval of an addendum or amendment to Tax Assessor-Collector's contract with the District in connection therewith;
- (iii) Status of compliance with the EPA Phase II Small MS4 General Permit; any training that is necessary under the Storm Water Management Plan; and
- (iv) Consider and take action on designation of Director as representative of the District for the Fort Bend Flood Management Association;

b. **OPERATIONS AND MAINTENANCE REPORTS;**

- (i) Levee and drainage facilities, including:
  - a. Status of operation and maintenance of levees and pump station; authorize any action necessary in connection therewith; and
  - b. Status of storm drain inspections; authorize any action necessary in connection therewith;
- (ii) Reclaimed water system, including:
  - a. Status of completion of deficiency items from one-year warranty inspection of Reclaimed Water Plant; status of correspondence to contractor(s) regarding same, if necessary; and
  - b. Status of communications with the City of Sugar Land ("City") regarding District's request for reimbursement of certain costs incurred to maintain reclaimed water lift station owned by the City;

c. **GENERAL MANAGER'S REPORT**, including review and approval of Task Order(s) proposed by Mike Stone Associates, Inc.;

- (i) Status of management of River Erosion Project, including:
  - a. Status of Requests for Statements of Qualifications and/or proposals for engineering and other consulting services in conformance with the Requirements of the HMGP; discussion

- regarding evaluation and other matters related to review of Statements of Qualifications;
      - b. Status of communications with Texas Division of Emergency Management ("TDEM") regarding Phase I Award from FEMA under the Hazard Mitigation Grant Program ("HMGP");
      - c. Status of preparation of Request for Modifications to Scope of Work, Budget, and Period of Performance for HMGP;
      - d. Status of submission of first request for reimbursement to TDEM pursuant to the HMGP;
      - e. Authorize any actions necessary or appropriate in connection with the HMGP;
      - f. Status of cultural investigation for environmental assessment on land of the New Territory Residential Community Association, Inc. ("NTRCA"); approve Temporary Right of Entry Agreement(s) with the NTRCA regarding same, if necessary;
      - g. Status of acquisition of real property interests from NTRCA for the River Erosion Project, including appraisal of real property interests to be acquired; and
      - h. Status of communications with CenterPoint Energy regarding planned relocation of certain transmission towers;
    - (ii) Status of Financial Management Plan and implementation of same;
  - d. **EXTERNAL DRAINAGE CHANNEL EROSION CONTROL PROJECT;**
    - (i) Status of construction (Longhorn Excavators, Inc.), including approval of any pay estimates and/or change orders;
    - (ii) Review and approval of proposal(s) to conduct two (2) years of inspections of the repairs post construction;
    - (iii) Matters related to grant funding from the USDA Natural Resources Conservation Services; and
    - (iv) Discussion regarding scope of responsibility of LJA and SWCA, respectively, including release of liability, covenant not to sue, and termination and/or enter into agreements regarding same;
  - e. **ATTORNEY'S REPORT;**
    - (i) Review and approval of agreement(s) related to acquisition of real property interests related to storm water drainage and detention improvements projects;
5. **WEBSITE AND COMMUNICATIONS MATTERS;**

6. **CLOSED SESSION** – If necessary, the Board of Directors will adjourn to Closed Session as this point in the meeting to consider the following items; however, the Board of Directors reserves the right to adjourn to Closed Session at any time during the course of this meeting as allowed by law.
  - a. Consultation with District's attorney regarding matters protected by attorney-client privilege pursuant to Open Meetings Act, Texas Government Code, Sections 551.071, and/or consider matters related to the acquisition of real property interests pursuant to Open Meetings Act, Texas Government Code, Sections 551.072;
7. **RECONVENE IN OPEN SESSION** – The Board will reconvene in Open Session at this point in the meeting, and if necessary, take action on any agenda item discussed in Closed Session;
8. **ANNOUNCEMENTS / FUTURE AGENDA;** and
9. **ADJOURN.**

SCHWARTZ, PAGE & HARDING, L.L.P.

(SEAL)

By: /s/ Christopher T. Skinner  
Christopher T. Skinner  
Attorney for the District

*Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.*

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