

FORT BEND COUNTY LEVEE IMPROVEMENT DISTRICT NO. 7

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (the "Board") of the above captioned District will hold a regular public meeting **via videoconference and telephone conference call** pursuant to Texas Government Code, Sections 551.125 and 551.127, as amended, respectively, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. All members of the public may participate in the meeting via videoconference or telephone conference call. To join the meeting by videoconference, please go to <https://global.gotomeeting.com/join/429358981>. If joining from a Chrome browser, no additional steps are necessary. For Safari, Edge, and other web browsers, you will need to take additional download steps for mobile- or desktop-based use. To join the meeting by telephone conference call, the phone number is **1-877-568-4106 (toll free)** and the access code is **429358981#**.

The meeting will be held on *Thursday, December 3, 2020, at 5:30 P.M.*

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. **CALL TO ORDER, INCLUDING EXPLANATION OF MEETING PROCEDURES;**
2. **PUBLIC COMMENTS;**
3. **CONSENT AGENDA** – This agenda consists of ministerial or "housekeeping" items required by law and items of a non-controversial nature. These items will be considered by a single motion unless removed and placed on the Regular Agenda for individual consideration at the request of any Director;
 - a. Review and approve the minutes of the November 5, 2020, and November 17, 2020, Board meetings;
 - b. Bookkeeper's report, including financial and investment reports and authorizing the payment of invoices presented; and
 - c. Tax Assessor-Collector report, including status of delinquent tax accounts, authorizing the payment of invoices presented, approving tax refunds and approving the transfer of accounts to the uncollectible roll;
4. **REGULAR AGENDA** – This agenda consists of items requiring individual consideration by the Board;

- a. **GENERAL AND ADMINISTRATIVE;**
 - (i) Review and approve audit report for fiscal year ended August 31, 2020;
 - (ii) Status of continuing disclosure report (due February 28, 2021);
 - (iii) Review and approve renewal of Exclusive Representation Agreement with Colliers International for real estate consulting and acquisition brokerage services;
 - (iv) Report and legal action taken by the District's delinquent tax collection attorneys, including authorizing the initiation of lawsuits, foreclosure proceedings, installment agreements, and the filing of proofs of claim; and
 - (v) Compliance with EPA Phase II Small MS4 General Permit; conduct required training related to District's Storm Water Management Plan;

- b. **OPERATIONS AND MAINTENANCE REPORTS;**
 - (i) Levee, drainage, and pump station facilities, including storm drain inspections; status of purchase and delivery of portable storm water pumps and related equipment and facilities; and
 - (ii) Reclaimed water system, including status of communications with the City of Sugar Land ("City") regarding District request for reimbursement of costs incurred for maintenance of City owned reclaimed water facilities;

- c. **PROJECT MANAGER'S REPORT**, including review and approval of Task Order(s) proposed by Mike Stone Associates, Inc.;
 - (i) Management of Brazos River Bank Erosion Control Project ("River Erosion Project"), including:
 - a. Professional Services Agreement with AECOM Technical Services, Inc. ("AECOM") to complete design and provide other engineering, consulting and construction management services;
 - b. Communications with Texas Division of Emergency Management and FEMA regarding compliance with Hazard Mitigation Grant Program ("HMGP");
 - c. Preparation of Request for Modifications to Scope of Work, Budget, and Period of Performance for HMGP;
 - d. Status of Settlement Agreement with New Territory Residential Community Association, Inc. regarding acquisition of real property interests for River Erosion Project; and
 - e. Communications with CenterPoint Energy regarding planned relocation of transmission towers;

- (ii) Management of External Drainage Channel Erosion Control Project, including resolution of issues related to repairing recent erosion and failure of channel improvements and financing of said repairs; communications regarding same and post-construction maintenance; consider change orders and pay estimates regarding same; and
 - (iii) Financial Management Plan and implementation of same;
- d. **NEW STORMWATER PUMP STATION PROJECT; ADDITIONAL DRAINAGE AND DETENTION IMPROVEMENTS PROJECT; ACQUISITION OF SITES FOR SAID PROJECTS;**
- e. **ABRIDGED APPLICATIONS TO THE TEXAS WATER DEVELOPMENT BOARD FOR FLOOD INFRASTRUCTURE FUND ASSISTANCE (SB7) RELATED TO THE RIVER EROSION PROJECT AND THE INTERNAL FLOOD REDUCTION PROJECT;**
- f. **INSTALLATION OF STORM WATER GAUGES, INCLUDING LOCATIONS FOR SAME; COORDINATION WITH LOCAL GOVERNMENTAL ENTITIES REGARDING SAME;** and
- g. **ATTORNEY'S REPORT**, including:
 - (i) Real property acquisition from Bonnie Reid;
- 5. **WEBSITE AND COMMUNICATIONS MATTERS;**
- 6. **CLOSED SESSION** – If necessary, the Board will convene in Closed Session to consider the below items. The Board reserves the right to adjourn to Closed Session at any time during the course of this meeting as allowed by law.
 - a. Consultation with District's attorney regarding matters protected by attorney-client privilege pursuant to Open Meetings Act, Texas Government Code, Sections 551.071, and/or consider matters related to the acquisition of real property interests pursuant to Open Meetings Act, Texas Government Code, Sections 551.072;
- 7. **RECONVENE IN OPEN SESSION** – The Board will reconvene in Open Session, and if necessary, take action on any agenda item discussed in Closed Session;
- 8. **ANNOUNCEMENTS / FUTURE AGENDA;** and
- 9. **ADJOURN.**

SCHWARTZ, PAGE & HARDING, L.L.P.

By: /s/ Christopher T. Skinner

Christopher T. Skinner
Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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